

Stellar Site Solutions: Website Client Intake Questionnaire

BASIC INFORMATION - FOR STANDARD OUT OF THE BOX WEBSITE

Please provide the following information so we can customize your new website with your business details.

1. Contact Name: _____

2. Contact Phone Number: _____

3. Contact Email: _____

4. Business Name: _____

5. Business Address: _____

6. Business Phone Number / Fax Number: _____

7. Business Email Address: _____

8. Hours of Operation: _____

9. Website URL (i.e., www.yourwebsitename.com) -- if you already own a domain name.

10. Do you need us to purchase a domain name for you? ___ Yes ___ No

11. If yes, what domain name(s) do you wish us to purchase for you?

12. Do you have a preferred hosting service that you are already using? ___ Yes ___ No

13. If yes, please provide the username and password so we can log into your hosting service to upload your website when it is completed.

Hosting Service URL: _____

Hosting Username: _____

Hosting Password: _____

10. Do you have a logo you wish to use on this website? ___ Yes ___ No

If yes, please email a copy of your logo in .jpg and .png format to this email address:

admin@stellarsitesolutions.com

If you do not have a logo, would you like us to create one for you? ___ Yes ___ No

New Website Client Intake Form

CONTINUED --

11. What products or services do you wish to list on the website?

12. What geographic areas do you serve? Please list all towns/cities, counties, zip codes you wish to list on your website.

13. Do you have any customer testimonials you want to add/showcase on your new website? If so, please email us the text of each testimonial. If you have a customer photo to accompany each testimonial, please provide the relevant photos as well.

14. Do you have any photos/images you wish to add to the website? _____ Yes ___ No

Please email the additional photos/images you wish to add to this email address:

admin@stellarsitesolutions.com

15. About Us Page Content:

Please email us the copy/content that you wish to see on the About Us page:

- Company owners/managers bios
- Company history and mission
- Company achievements or awards, etc.

Stellar Site Solutions: Website Client Intake Questionnaire

16. Social Media Links:

Facebook URL: _____

Google My Business URL: _____

LinkedIn URL: _____

Pinterest URL: _____

Skype URL: _____

Yelp URL: _____

YouTube URL: _____

17. Are there any special offers or promotions you'd like to feature on the website?

18. Is there any other information that you want to include on the website?

Questions? Please direct your questions to:

Name: Arline Oliphint

Phone: 602-995-9149

Email: admin@stellarsitesolutions.com